

# **29th Annual AACCA Meeting**

**Exhibitor Information and Registration Form**



**July 8-13, 2012  
St. George's University  
Grenada, West Indies**



## About the AACA

The American Association of Clinical Anatomists (AACA) advances the science and art of clinical anatomy. It encourages research and publication in the field and maintaining high standards in the teaching of anatomy. Clinical anatomy is defined as anatomy in all its aspects - gross, histologic, developmental and neurologic as applied to clinical practice, the application of anatomic principles to the solution of clinical problems and/or the application of clinical observations to expand anatomic knowledge.

Typical membership, regular or associate (student/resident), in the Association comprises individuals from various backgrounds who have produced a record of research, clinical practice, clinical research, teaching in accredited Colleges and Universities, administrative or other experience in the field.

## Who Should Exhibit?

- ◆ Manufacturers and suppliers of teaching aids used in the classroom, including PDAs, models, computers, simulators and other computer related teaching devices
- ◆ Publishers of anatomy and anatomical textbooks, books and journals
- ◆ Developers of course management systems, case bank resource tools, web-based testing solutions, test question banks
- ◆ Manufacturers and suppliers of audience response systems and other student assessment tools
- ◆ Suppliers of distance learning applications
- ◆ Manufacturers and suppliers of laboratory equipment including virtual microscopes, sky-cams, interactive software
- ◆ Manufacturers and suppliers of cadaver tables, embalming supplies and autopsy instruments.
- ◆ National organizations representing medical science disciplines

## Additional Information on Housing and Shipping

### **Housing**

All of the attendee housing for the 2012 meeting will be within the St. George's University Campus. Please contact [aaca@julnet.com](mailto:aaca@julnet.com) for specific details.

### **Shipping**

To reduce the cost for international shipping, AACA will attempt to arrange for a shared container freight to the West Indies. This offer will be made only if sufficient interest is indicated by the AACA exhibitors. Shipment would be made to a shared location in Miami approximately 3-4 weeks before the conference. If you are interested please contact [aaca@julnet.com](mailto:aaca@julnet.com).

# Schedule of Events

## Sunday, July 8th, 2012

10:00am - 4:00pm	Exhibitor Set-Up and Move-In
6:00pm - 9:00pm	Welcome Reception with Honored Members

## Monday, July 9th, 2012

7:00am - 8:00am	Breakfast with Exhibitors
8:00am - 8:30am	Break
8:30am - Noon	General Session
Noon - 1:30pm	Lunch with Exhibitors
1:30pm - 3:00pm	General Session
3:00pm - 6:00pm	Outdoor Activity - Waterfalls and Hiking
7:00pm - 9:00pm	Dinner and Mentor Reception

## Tuesday, July 10th, 2012

7:00am - 8:30am	Breakfast with Exhibitors
8:30am - Noon	General Session
Noon - 2:00pm	Lunch with Exhibitors and Poster Viewing
2:00pm - 3:30pm	General Session
3:30pm - 6:00pm	Outdoor Activity - Dolphin Watch/Snorkeling
7:00pm - 9:00pm	Dinner

## Wednesday, July 11th, 2012

7:00am - 8:30am	Breakfast with Exhibitors
8:30am - Noon	General Session
Noon - 2:00pm	Lunch with Exhibitors and Poster Viewing
2:00pm - 5:15pm	General Session and Business Meeting
7:00pm - 9:00pm	Dinner with Prime Minister, Chancellor and AACA Honored Member and Service Award Member

## Thursday, July 12, 2012

7:00am - 8:30am	Breakfast with Exhibitors
8:30am - Noon	General Session
Noon - 2:00pm	Lunch with Exhibitors and Poster Viewing
3:00pm - 6:00pm	City Tour
7:00pm - 9:00pm	Awards Presentation and Dinner at University Club

## Terms and Conditions

**Application Deadline and Fees**—Applications for exhibit space are considered on a first-come, first-serve basis. Given limited space in the exhibit area, it is recommended that your organization submit the completed application form as soon as possible. The deadline for receipt of the application and full payment is 5:00 pm EST, June 1, 2012. Rates will increase \$250 for all applications postmarked after June 1, 2012. Exhibit space is assigned by AACCA in the order that signed contracts and payments are received.

**Cancellations or Reductions**—Cancellation requests must be received in writing no later than May 15, 2012 and are subject to a \$250 cancellation fee per booth. There are no refunds for reduction in space allocation or cancellation after June 1, 2012.

**Electrical Connections and Internet**—Arrangements for electricity or Internet access must be made directly with the host university. Details for these arrangements will be sent to the official contact person.

**Exhibit Booth Representation**—A company representative must be at the display at all times when the exhibit hall is open. The rate for additional representatives not included in the original registration will be \$325. All company representatives must be pre-registered.

**Liability**—Each exhibitor agrees to protect, save and hold St. George's University, AACCA and all agents and employees thereof (hereinafter collectively called "Indemnities") forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the Exhibitor or those holding under the Exhibitor, and further, Exhibitor shall at all times protect, define, indemnify, save and hold harmless the indemnities against and from any and all losses, costs, damages, liability, or expenses (including attorney's fees) arising from or by reason of any accident or bodily injury or other occurrence to any person or persons, including Exhibitor, its agents, employees and business invitees, which arises from or out of the exhibition premises, the hotel or any part thereof.

**Shipping**—All exhibitors are asked to make individual arrangements for shipping / handling. Details for shipping will be sent to the official contact person.

**Non-Educational Activities**—Exhibitor sponsored dinners, receptions, entertainment activities and/or meetings may not be scheduled in direct conflict with any scheduled sessions. Requests for space must be approved by the AACCA prior to contacting the university.

**Sound Devices / Noise Level**—The noise level from any product demonstration or sound system must be kept to a minimum, not to interfere with other exhibits.

**Subletting or Sharing of Space**—No subletting or sharing of booth space is permitted.

*In addition to exhibiting at the meeting, all registered exhibitors are given a banquet ticket and are welcome at all other activities, including the reception.*

# Application

Organization \_\_\_\_\_

Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Name of Attending Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Exhibit Booth Participants (\$325 each add'l)

1. \_\_\_\_\_ Title: \_\_\_\_\_

2. \_\_\_\_\_ Title: \_\_\_\_\_

*Agreement: We hereby submit application for exhibit space at the 29th annual AACCA meeting.*

*We agree to abide by the terms and conditions set forth under terms, conditions and general rules.*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Method of Payment:  Check  Credit Card (Master Card / Visa)

Amount: \_\_\_\_\_ Exhibit Fee: \_\_\_\_\_

Card #: \_\_\_\_\_ Expires: \_\_\_\_\_

Add'l Registrants @

\$325 Each: \_\_\_\_\_

**10' x 10' Exhibit Display:**

**Total Fees:**

Single Table Display—\$1,250

Double Table Display—\$2,500

Complete and sign this form and return with full payment to:

AACA

c/o JulNet Solutions, LLC

3327B U.S. Route 60 East, Huntington, WV 25705

Tel: (304) 523-9700 Fax: (304) 523-9701